

MEMORANDUM

TO: Attorneys Wishing to Attend Upcoming Guardian ad Litem Seminars

FROM: Callie T. Dietz, Director, Alabama Judicial College and Family Court Divisions

DATE: September 3, 2004

RE: Guardian Ad Litem Training Seminars

This memorandum is for the purpose of informing you that two additional guardian ad litem training seminars will be held on **Friday, November 5, 2004, at the Alabama Judicial Building in Montgomery** and on **Friday, December 10, 2004, at the Wynfrey Hotel in Birmingham**, for those of you who were unable to attend one of the twelve earlier Alabama Court Improvement Project Regional Seminars. Our office is applying to the Alabama State Bar for **six hours of Continuing Legal Education (CLE) credit for these upcoming seminars.**

The upcoming seminars will cover topics, such as basic duties of a guardian ad litem; juvenile law updates; how to prepare a child for testifying in court; child development, and at least one hour on ethics and professionalism. The cost of these seminars is **\$125/per person. No refunds of the registration fees will be given after October 22, 2004, for the November seminar, and after November 24, 2004, for the December seminar. Checks must be made payable to AJCFA.** A continental breakfast, breaks, and lunch will be provided.

Attached is a registration form for the upcoming seminars. These forms should be completed and sent, along with the **\$125** registration fee, **no later than Friday, October 15, 2004**, to the attention of Rob Sachar, Administrative Office of Courts, 300 Dexter Avenue, Montgomery, AL 36104-3741. **Space is limited to 100 participants; therefore, every person wishing to attend this seminar MUST PRE-REGISTER as soon as possible. No on-site registration will be allowed.**

If you have any questions concerning these seminars, please call Karen Trussell or Bob Maddox at 1-800-392-8077, extension 3-7501 (Karen) or 2-0844 (Bob).

CD/bm (Attachments)

GUARDIAN AD LITEM TRAINING SEMINARS

Registration Form

Name: _____
Title / Position: _____
County: _____
Business Phone: _____
Business Address: _____

City State Zip

I wish to attend the following regional seminar (*Check one of the blanks below*):

_____ Friday, November 5, 2004 – MONTGOMERY – Judicial Building
_____ Friday, December 10, 2004 - BIRMINGHAM AREA – Wynfrey Hotel

**Please return this form, along with your registration fee,
NO LATER THAN FRIDAY, OCTOBER 15, 2004,
to the attention of:**

**Rob Sachar, Alabama Judicial College
Administrative Office of Courts
300 Dexter Avenue
Montgomery, AL 36104-3741.**